

Sheet1

PHRASE1 PHRASE2,C,75 PHRASE3,C, PHRASE4 PHRASE5,(PHRASE6,PHR/PHRASE8,C,75

Dear Sir: Dear Madam: Gentlemen: Dear Mr. Dear Mrs. Dear Ms. Sir: To Whom it May Concern:

Sheet1

PHRASE9,C,75 PHRASE1(PHRASE11,C,7PHRASE12PHRASE13,C,7PHRASE14,C,75
The Honorable Cordially, Best Wishes, Sincerely, Best Regards, Enclosed please find

Sheet1

PHRASE15,C,75

For more information, please phone (XXX) XXX-XXXX or fax (XXX) XXX-XXXX.

Sheet1

PHRASE16,C,75

If I may be of any more help, please do not hesitate to contact me.

Sheet1

PHRASE17,C,75

Make checks or money orders payable to XXXX XXXX XXXX XXXX XXXX XXXX XXX.

PHRASE18,C,75

Direct all inquiries to Mr. XXXXXXXXXXXX at XXXXXXXXXXXX.

Sheet1

PHRASE19,C,75

The mailing address is XXXXX XXXXXXXX XXXXX, XXXX XXXXX XXXX, XXXX XXXX XXX.

PHRASE20,C,75

You may reach us at (XXX) XXX-XXXX or fax (XXX) XXX-XXXX.

Sheet1

PHRASE21,C,75

Include your account number on all correspondence to this office.

Sheet1

PHRASE22,C,75

The minimum balance due is \$XX.XX, leaving you a balance of \$XXX.XX.

PHRASE23,C,75

Thank you for your payment.

PHRASE24,C,75

Our Reference: XXXXXXXXXXXX

Your Reference: XXXXXXXXXXXX

Sheet1

PHRASE25,C,75

Read the enclosed insert for XXXXXXXX XXXXXXXX XXXXXXXX.

PHRASE26,C,75

The annual percentage rate is XX.X%.

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PHRASE27,C,75

Please reply by XXXXXX, XX 199X.

PHRASE28,C,75

We reserve the right to limit quantities.

PHRASE29,C,75

This offer may be discontinued at any time.

Sheet1

PHRASE30,C,75

Quantities are limited. Send in your order to take advantage of this offer.

PHRASE31,C,75

All orders must be postmarked no later than XXXXXX, XX, 199X.

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PHRASE32,C,75

Place this order in an envelope, add first class postage, and mail to:

Sheet1

PHRASE33,C,75

Please allow a minimum of X weeks for processing and delivery.

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PHRASE34,C,75

Send check or money order and use the enclosed self-addressed envelope.

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PHRASE35,C,75

But Hurry, quantities are limited and the offer may be discontinued.

PHRASE36,C,75

We are sorry for the inconvenience that this has caused.

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PHRASE37,C,75

For your protection and better service, please include your account number.

Sheet1

PHRASE38,C,75

Include your account number on your check and on any correspondence.

PHRASE39,C,75

Please do not use stapler or paper clips.

Sheet1

PHRASE40,C,75

Do not send cash. Send a check or money order made out to XXXX XXXXX XXXXX.

PHRASE41,C,75

Can you really afford not to take advantage of this offer?

PHRASE42,C,75

All products are guaranteed against defects in manufacturing.

PHRASE43,C,75

Please telephone (XXX) XXX-XXXX for authorization to return.

Sheet1

PHRASE44,C,75

If not completely satisfied, return the product to us within 30 days.

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PHRASE45,C,75

For your convenience, we accept VISA and MasterCharge orders.

PHRASE46,C,75

Sorry, due to the low cost, we cannot accept credit cards.

PHRASE47,C,75

The items are provided "as is" without warranty of any kind.

PHRASE48,C,75

In no event will XXXXXXXX be liable for any damage to your equipment.

PHRASE49,C,75

The product is sold without warranty of merchantability, fitness or purpose

Sheet1

PHRASE50,C,75

This item is to be used at your own risk. All warranties are disclaimed.

NAME,C,25

NUMBER,N,3,0

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